



## Emergency Support Function 14 Disaster Recovery

<b>ESF COORDINATOR:</b>	Mills County Emergency Management Agency
<b>PRIMARY AGENCY:</b>	Mills County Emergency Management Agency Mills County Disaster Recovery Task Force
<b>SUPPORT AGENCIES:</b>	Chief Elected Officials – Mayors and Board of Supervisors All Mills County and Municipal Agencies/Departments Mills County Disaster Coalition Mills County Ministerial Association American Red Cross Salvation Army

### I. INTRODUCTION

#### A. Purpose

Emergency Support Function 14 (ESF-14), Disaster Recovery, provides a framework of support for local government, non-governmental organizations and the private sector entities to recover from the long term consequences of a disaster, to provide for effective coordination for recovery and restoration tasks, including more detailed assessment and cataloging of damages. This support consists of the available programs and resources of local departments and agencies to enable recovery and to reduce, mitigate, or eliminate risk from future incidents where possible.

#### B. Scope

The concepts of ESF 14 apply to appropriate local government departments and agencies following any disaster including a disaster or an incident of National Significance that affects the long term recovery of a community. Support and resources may vary depending upon the extent and type of incident and the potential for long-term consequences, and the need for restoration. ESF-14 will likely be activated for large scale events that require local government assistance to address impacts in areas such as housing, business, employment, and infrastructure. This ESF may also be activated for smaller scale events when necessary and is equally useful when the government itself has recovery issues to manage.

### II. POLICIES

- A. Local government agencies provide recovery assistance to the affected areas while coordinating activities and assessments of need for additional assistance through the ESF-14 coordinator. For most events, these activities begin at the emergency operations center (EOC) where staff works to gather data regarding the extent of damages (as part of ESF-5, Emergency Management).
- B. ESF-14 will not address economic policymaking and economic stabilization prior to any event.
- C. Local government support is based on the type, extent, and duration of the event and recovery period. Should the event exhaust local resources and mutual aid agreements, the State of Iowa will be asked to provide assistance. Should the event exhaust state resources, the federal government will be asked to provide assistance. See ESF-5, Emergency Management.

- D. Long-term community recovery and mitigation efforts are focused on permanent restoration with emphasis on the mitigation of future impacts of disaster where possible. The Mills Countywide Multi-Jurisdictional Pre-Disaster Mitigation Plan-Part B identifies mitigation actions to reduce the risks associated with potential losses within the County and its Communities.
- E. When it appears that local jurisdictions will qualify for federal disaster relief, a Preliminary Damage Assessment (PDA) process must be completed. Emergency Management leads the PDA effort with quick evaluations of affected areas (ESF-5, Emergency Management).

### III. CONCEPT OF OPERATIONS

#### A. General

ESF-14, in conjunction with the Mills County Recovery Plan-Part C, provides the coordination methods for local government to:

1. Conduct preliminary post event damage assessments, documentation, loss analysis, and coordinate efforts to address long-term community recovery and mitigation issues.
2. Determine responsibilities for recovery activities and provide continuity of government and other involved organizations to ensure the follow through of recovery and hazard mitigation efforts.

#### B. Organization

1. Mills County Emergency Management is organized to coordinate staff in the EOC in the event of a disaster. It provides guidance to the involved primary and support agencies during and after the disaster to include long term recovery and mitigation. Refer to the Mills County Recovery Plan-Part C.
2. The Mills County Assessor's Office or municipal counterparts can appraise properties and maintain records of property values. Mapping and basic property information can also be provided through the Mills County GIS Department.
3. The Mills County Engineer's Department, and/or Municipal Public Works departments can provide heavy equipment and transportation which may assist with debris removal after a disaster has occurred. See ESF Reference Document Mills County Emergency Management Debris Removal Plan.
4. The Mills County Planning and Zoning Department and the local municipal building and zoning codes facilitate the application of loss reduction for the rebuilding of critical infrastructure by using building, fire, and other appropriate codes to mitigate potential losses in the future.

#### C. Procedures

1. Recovery and restoration operations begin at the EOC. Those decisions are based on the situation and Preliminary Damage Assessments (PDAs). If the assessments identify significant damage has occurred, the local disaster assessment teams' coordinator shall recommend to the Emergency Management Coordinator that a request to the Iowa Homeland Security and Emergency Management Division shall be made requesting state assistance.
2. The Mills County Emergency Management Agency shall provide PDAs to HSEMD.

3. HSEMD will make the determination, based on the county PDA figures, whether to follow-up with a local-state PDA or, if the county figures indicate the damage is significant, have a discussion with the Governor’s Office and request a Joint Preliminary Damage Assessment with the federal partners. Based on the incident, there will be one Public Assistance (PA) team to assess infrastructure damage, one Individual Assistance (IA) team to assess the human impact (homes, businesses, and renters), or both. In some scenarios, based on the significance and impact of the incident, there could be more than one team for both programs in the county at one time.

Based on the outcome of the local-state and/or Joint PDA, the decision will be made at the state level in coordination with the Governor whether a Presidential Declaration will be requested.

4. The Chief Elected Official may request activation of the Mills County Disaster Recovery Task Force, which is a group who will provide guidance to the Emergency Management Coordinator on the continuation of recovery and restoration agendas such as contamination clean-up. If the Task Force is activated, their first major task is to tailor the Mills County Recovery Plan-Part C to the situation presented and jurisdiction(s) affected. The Task Force will prioritize efforts to restore critical infrastructure and adhere to reporting requirements from government authorities.

D. Mitigation Activities

The Mills County Emergency Management Agency ensures procedures, programs, and contact information is up to date. The Coordinator discusses lessons learned from events and exercises with other coordinating agencies and local government leaders.

The Mills Countywide Multi-Jurisdictional Pre-Disaster Mitigation Plan-Part B serves as the official mitigation plan for the county and provides many strategies to reduce the risks to hazards associated with disasters. The Mills County Emergency Management Agency maintains this plan.

E. Preparedness Activities

In coordination with other ESFs, coordinating, primary and support agencies ascertain vulnerable critical facilities as a basis for identifying recovery priorities. The Mills County Emergency Management Agency maintains a log of critical facilities county-wide that includes relevant information such as facility location, category, function, and contact information. The Mills County Assessor’s Office keeps updated information of estimated property values, which can be readily accessed electronically. See ESF Reference Document 14.1 Mills County Critical Facilities.

F. Response Activities

The Emergency Management Coordinator gathers information from county departments and agencies to assess the scope and magnitude of social and economic impacts from the affected area. It enables the Task Force with the Chief Elected Official and facilitates hazard mitigation and recovery planning efforts. The Emergency Management Coordinator also encourages information sharing among agencies to coordinate early resolution of issues.

The Emergency Management Coordinator maintains liaison with HSEMD which identifies the appropriate State programs to support implementation of long-term community recovery plans and to cover gaps within the local authorities funding where feasible.

**IV. RESPONSIBILITIES**

- A. Mills County Emergency Management Agency  
The Mills County Emergency Management Agency conducts pre- and post-incident meetings to implement ESF-14/Disaster Recovery Task Force and coordinates the drafting and publication of operational plans. The emergency management coordinator ensures participation from the primary and support agencies.
- B. Disaster Recovery Task Force  
The Task Force is responsible to collaborate on the planning efforts in area of agency/jurisdictional expertise on an on-going basis. The Task Force identifies collaboration needs with support agencies and facilitates interagency efforts, while ensuring action is taken to avoid the duplication of efforts.
- C. Support Agencies  
These agencies are responsible to support disaster recovery planning and implementation efforts in areas of agency expertise and provide assistance in coordination with other departments and agencies when appropriate.
- D. Specific Roles/Responsibilities
1. Emergency Management
    - Conducts and/or assigns staff to complete preliminary damage assessments per ESF-5, Emergency Management.
    - Leads local emergency management planning efforts and staffs the EOC when activated.
    - Conducts training and participates in exercises to practice various Comprehensive Emergency Management Plan and other plan functions.
    - Makes recommendations for restoring critical infrastructure.
  2. Assessor's Office
    - Provides assessed property value information.
  3. GIS Office
    - Provides GIS data for use in damage assessment operations, review and disaster recovery planning/implementation.
  4. Mills County Engineer's Office/Municipal Public Works
    - Sends a representative to the EOC when necessary.
    - Provides assistance with road engineering and transportation functions such as debris clearing and removal.
    - Restores critical infrastructure for which the department is responsible.
    - Provides trained staff to serve in these roles.
  5. Mills County & Municipal Planning & Zoning
    - Send representatives to the field to assist with damage assessments.
    - Inspect new and existing structures during recovery and restoration as appropriate.
    - Enforce building codes within the county during recovery and restoration as appropriate.

6. Chief Elected Officials – Mayors and Board of Supervisors
  - Provide one Chief Elected Official or their designee to the EOC to review and approve public service announcements.
  - Directs the activation of the Disaster Recovery Task Force under operational control of the Emergency Management Agency.
  - Authorizes execution of disaster declarations and contact of state government when local resources are exhausted.
7. American Red Cross and Salvation Army
  - Provides short-term shelters, food, volunteers and other resources and sends representatives to the EOC if necessary.

E. Unmet Needs Coordination

1. Identification of Unmet Needs

Unmet needs refer to any needs that an individual, family and/or community needs that are not part of the regular disaster assistance provided by county, state, and federal agencies/organizations.
2. Lead and Support Agencies
  - a. Lead Agency

The Mills County Disaster Coalition will serve as the lead under this ESF and in addressing unmet needs. The Coalition will be an organization of disaster support agencies and organizations.
  - b. Coalition Agencies

The support agencies will include several agencies/organizations, these may include:

    - Ministerial Association
    - United Way
    - Local Churches
    - Voluntary Agencies Active in Disaster
    - Local Community Groups
    - Mills County Community Services Department (Veterans Affairs and General Relief)
    - Mills County Workforce Development
    - Mills County Store House (Glenwood)
3. Types of Assistance

The types of unmet needs will be scenario driven but some examples of these needs may be:

  - Rental / Housing assistance
  - Emergency protection, repair, and rebuilding of homes
  - Building supplies
  - Volunteer labor
  - Sustenance

**V. ATTACHMENTS**

ESF Attachment 14.1 Emergency Response Checklist

ESF Attachment 14.2 Mills County Disaster Coalition Membership and Guidelines

**VI. ESF REFERENCE DOCUMENTS**

ESF Reference Doc 14.a Approved Mills County Critical Facilities

ESF Reference Doc 14.b Mills County Emergency Management Debris Removal Plan

**ESF Attachment 14.1  
Emergency Response Checklist – Disaster Recovery**

Emergency Response Checklist – Disaster Recovery	
Emergency Management Phase	Actions
<p style="text-align: center;"><b><u>Mitigation</u></b> Activities designed to prevent or lessen the effects of a hazard.</p>	<p>___ Participate in the hazard identification process and identify and correct vulnerabilities.</p>
<p style="text-align: center;"><b><u>Preparedness</u></b> Activities designed to improve Readiness capabilities.</p>	<p>___ Maintain this ESF Annex and its attachments.</p> <p>___ Ensure all personnel are aware of their emergency responsibilities.</p> <p>___ Develop and maintain standard operating guides and checklists to support ESF #14/Disaster Recovery Task Force activities.</p> <p>___ Ensure personnel notification and call-up lists are current.</p>
<p style="text-align: center;"><b><u>Response</u></b> Activities designed to save lives, protect property and contain the effects of an event.</p>	<p>___ Notify and activate personnel as required by the event.</p> <p>___ Send representatives to the County EOC as requested.</p> <p>___ Work with the private sector to ensure the disaster related needs of the business community are met.</p> <p>___ Conduct other specific response actions as dictated by the situation.</p>
<p style="text-align: center;"><b><u>Recovery</u></b> Activities designed to ensure continued public safety and return the community to pre-disaster levels.</p>	<p>___ Continue to work with all individuals and organizations affected by the event.</p> <p>___ Support community recovery activities.</p> <p>___ Work with the State and Federal government to administer disaster recovery programs.</p> <p>___ Schedule after-action briefings and develop after-action reports.</p> <p>___ Develop and implement mitigation strategies.</p> <p>___ Make necessary changes in this ESF Annex and supporting plans and procedures.</p>

**ESF Attachment 14.2**  
**Mills County Disaster Coalition Membership and Guidelines**

